



# Curso Essencial de Project (Portuguese Edition)

*Lucinéia Gomes*

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## **Curso Essencial de Project (Portuguese Edition)** Lucinéia Gomes

Ideal para executivos, membros de equipes, gerentes de projeto, engenheiros e administradores, este livro traz, de maneira prática e objetiva, tudo o que você precisa saber para dominar os sofisticados recursos oferecidos pelo Microsoft Project, a ferramenta de gerenciamento mais usada atualmente. Por meio de explicações e exemplos fáceis de serem assimilados, o leitor é levado a tomar contato com a ferramenta e desenvolver projetos, obtendo, assim, totais subsídios para trabalhar com este software. Entre os tópicos abordados estão: Criação de projetos e calendários de execução; Desenvolvimento de relatórios de acompanhamento; Definição de cronograma de tarefas e alocação de recursos; Publicação do projeto na Internet; Vinculação e incorporação de dados do Excel; Realização de operações de gerenciamento; O que é um projeto? O projeto pode ser definido como um trabalho gerenciado com o objetivo de alcançar soluções para um problema. Ele envolve finalidade, prazos, custo-benefício e qualidade. Estes quatro elementos são a chave de um projeto. O projeto, além de envolver pessoas, envolve equipamentos e materiais que têm tarefas independentes. Mas não pode haver atrasos, pois isto afeta todo o objetivo de seu projeto. Todo processo tem que estar no mesmo ritmo para atingir suas metas dentro do prazo estipulado para a realização do projeto. Neste curso, você irá conhecer técnicas e ferramentas que irão ajudá-lo a gerenciar melhor seus projetos.

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